

Janet's Tip #204



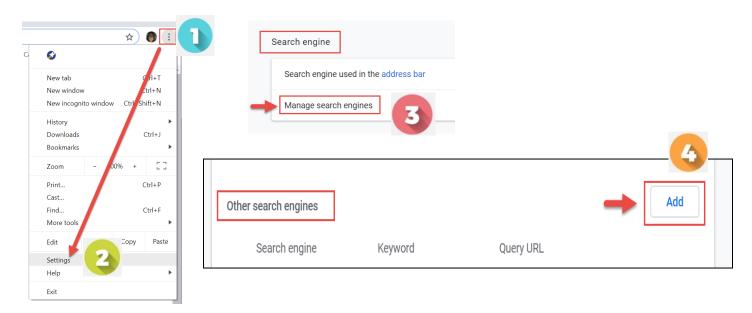
GOOGLE CHROME: Quicker BOOKMARK and HISTORY searches

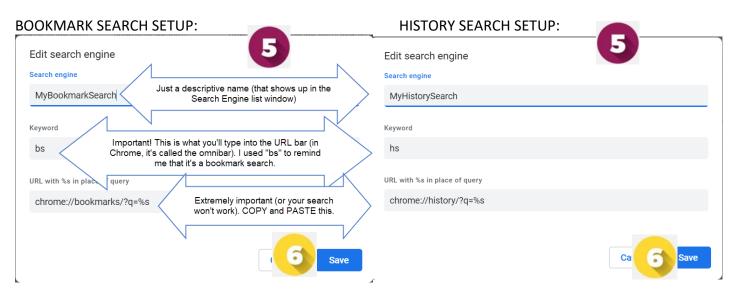
I love to bookmark things – for when that elusive "spare time" arrives. But trying to later find that webpage you bookmarked or visited last month (or year) can be time-consuming and frustrating.

Well, let's fix that...(this is so exciting...one of my favourite tips!)

- 1. Click the three vertical dots button up in the top-right corner of your Chrome window.
- Choose SETTINGS.
- 3. Scroll down (if need be) to the SEARCH ENGINE section and click MANAGE SEARCH ENGINES.
- 4. You will see your default search engines followed by the OTHER SEARCH ENGINES section. At the top of the OTHER SEARCH ENGINES list is the ADD button...click it. The ADD SEARCH ENGINE window will appear.
- 5. To fill in the ADD SEARCH ENGINE window follow the (step 5) diagram at the bottom of this page.
- 6. When done typing the search parameters click the SAVE button. Then CLOSE the Settings window (with the X).
- 7. Open a new Chrome page tab. To run one of these searches, you'll type your search shortcut, then press the [TAB] key, then type what you're searching for.

To search your BOOKMARKS for this:	You enter this:
keto	bs[TAB]keto then press [ENTER]
To search your HISTORY for this:	You enter this:
Greece	hs[TAB]greece then press [ENTER]





This is what shows up when I type **bs** and press [TAB]:

Then type your search term (ie, keto) and [ENTER]: