

Janet's Tip #149



iPhone: See WHO you're texting

I had a friend recently tell me that they got into a bit of a pickle because they thought they texted a *friend*, X, about an issue they were having at work...when they actually (accidentally) texted a *colleague*, X - because both people have the same first name and only the first name shows up at the top of the text window. Yikes. Can you say *awkward*?

Well, you can indicate that you want more than just the first name of the recipient to appear at the top of the text window:

- 1. Click the SETTINGS icon.
- 2. Tap MAIL, CONTACTS, CALENDAR.
- 3. Scroll down to the CONTACTS section and tap SHORT NAME.
- 4. Make sure SHORT NAME is turned on (green).
- 5. Now tap the information (choice) that you want displayed:
 - a. First Name & Last Initial (shows Dan H) ← better
 - b. First Initial & Last Name (shows D Herbert) ← also better
 - c. First Name Only (shows Dan) ← don't use that, that's how you get into trouble!
 - d. Last Name Only (shows Herbert) ← practically useless
- 6. Simply back out by clicking the <Mail... option at the top-left corner then hit the HOME button. Test it out go into your text screen and tap on a conversation and see how the recipient's ID appears atop the screen.

