

## Janet's Tip #065



## iPhone: Making Your Own Voice Ringtones (cool!)

These ringtones can be applied to calls AND text messages. When my Nanna phones me I hear her 97-year old British voice say "Ring, ring, who's there? It's Nanna!" (She doesn't quite "get" the ringtone idea). If my sister sends me a text, I hear her voice saying "Hey Jannie, read this".

- 1. Use your iPhone VOICE MEMOS app to record the message you want:
  - a. Make sure the person you're about to record knows what they (or you) want (them) to say.
  - b. In the Voice Memos app, tap the red RECORD/PAUSE button (red circle at bottom-left) to begin recording – you'll hear a "ding" to indicate that it is recording.
  - c. Have them say what they want to say then the STOP button (black square) at the bottom-right corner of the screen. You'll hear another "ding".
  - d. The STOP button now has a bunch of lines on it and is now LIST VIEW tap it. A list of your recorded memos will appear – with this latest one at the top AND you'll hear it play.
- 2. Email yourself that voice memo from your iPhone to the computer on which you sync with iTunes:
  - a. With the voice memo highlighted (in blue) tap the SHARE button at the bottom of the screen.
  - b. Tap the EMAIL button that appears.
  - c. Type your email address into the TO box. Add a subject like "Phil's phone voice" and tap SEND.
- 3. Now, go to the computer that you sync (iTunes) with open up the email containing the voice memo that you just sent yourself – and drag the voice file icon onto your desktop (effectively copying it there).
- 4. RIGHT-CLICK the icon (on your desktop) and choose RENAME and change the extension to m4r (instead of the m4a that it came with). At the warning "If you change a file name extension, the file might become unusable. Are you sure you want to change it?" click YES.
- 5. Open your iTunes program NOT full screen (you want to be able to see iTunes AND the portion of your Desktop containing that voice icon you just copied there). PLEASE NOTE: I am assuming that you keep current and always download the latest updates to your program.
- 6. If you have a TONES library (top-left) select it. (Shown here). If you do not have one don't worry.
  - a. If you have a TONES library DRAG that voice icon from the Desktop to your TONES list.
  - b. If you do not yet have a TONES library:
    - i. Drag the voice icon from the Desktop to any part of the main iTunes window and release. (You might see "Link" attached to your icon – ignore it).
    - ii. NOW click the LIBRARY drop-down (top-left corner it might not say Library...it might display MUSIC...whatever) – and you'll see a TONES library – and your icon.
- 7. Plug your iPhone into the computer and SYNC your computer and your iPhone making sure ALL TONES is selected in the SYNC TONES screen (before you sync).
- 8. On your iPhone open up the CONTACT to which you want to apply the ring or text tone – and tap the EDIT button (top-right).
- 9. Scroll to RINGTONE (or TEXT TONE) and tap the > symbol beside it to display RINGTONE screen.
- 10. Scroll down to the new ringtone and tap it. You'll hear it play. And you'll see a ✓ appear beside it.
- 11. Tap the SAVE button to return to the person's INFO screen.
- 12. You can apply a TEXT TONE for this person too if you want (I always record one message for phone calls and one for texts...hey...why not?).
- 14. The next time that person calls you or sends you a text you'll hear their voice announcing the call/text. Nifty neat-o.

